



BUSINESS PROCESS

MANAGEMENT

**FOR BUILDING INTEGRATE MANagementsYSTEMS BASED ON
THE METHODOLOGY OF
SYSTEMS-LEADERSHIP**

SYSTEMS-LEADERSHIP

FOR INTEGRATE MANAGEMENT SYSTEMS



ILMTI is a partner of the Vicon GmbH and uses the product ViFlow for the methodology SYSTEMS-LEADERSHIP to build efficient and integrated quality management systems in the company.

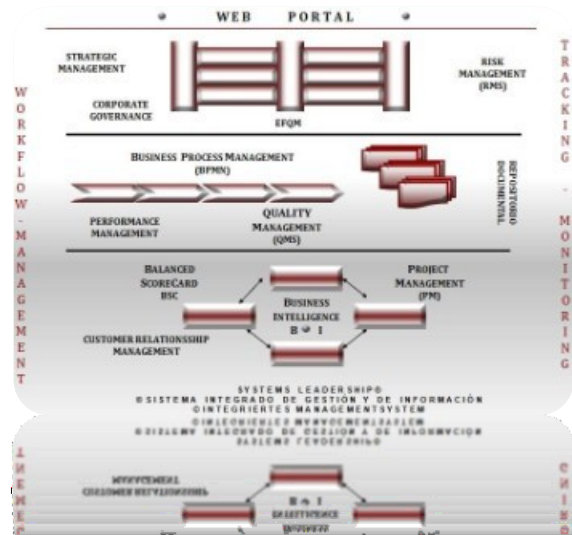
Using this innovative software solution ViFlow of our partner, it is easier by far to design every module consisting in the whole methodology of SYSTEM-LEADERSHIP and building the integrated management system.

The methodical management is implemented sustainably by using our methodology SYSTEMS-LEADERSHIP and is supported by software applications for company wide deployment.

Why using ViFlow for our methodology Systems-Leadership?

The software solution allows that the templates, notations, and diagrams of each of the modules for the integrated management system according to our methodology **Systems-Leadership** can be integrated. The technical and technological features of the software permit that the all the modules necessary for the integrated management system can be linked easily and logically with each other.

Build your integrate management systems designed with modern management methods with our methodology SYSTEMS-LEADERSHIP, already configured in the software application ViFlow.



Supported by



A product of ViCon GmbH, Germany / partner of I.L.M. & T.I.



made in Germany

Apply our methodology with ViFlow software for

- Quality Management
- Risk Management
- Compliance Management
- Business Process Management
- Enterprise Information Managementsystem
- Knowledge Management
- Process Management
- Content Management
- Document Management
-

Find here now a few ViFlow product information:

FOR FLUENTLY WORKFLOWS.



Make your business process management faster, more flexible and more viewable.

Using ViFlow you visualize, analyze, document and optimize your processes simply better – and publish it to all whichever should know. Therefore ViFlow is one of the most used process modeling tool on the QM market.

SIMPLE. FLEXIBLE. FAST. AND TRANSPARENT.

Complex structures suddenly get clear: Our graphic process modeling software **ViFlow** features a transparent visualisation, analysis and optimization of organization and process structures.

Visualize your business processes and create a complete process documentation at the same time – simple, flexible fast and transparent. Based on Microsoft Office Visio® **ViFlow** combines an intelligent graphics software with the qualities of a relational database.

Keep it simple and better.

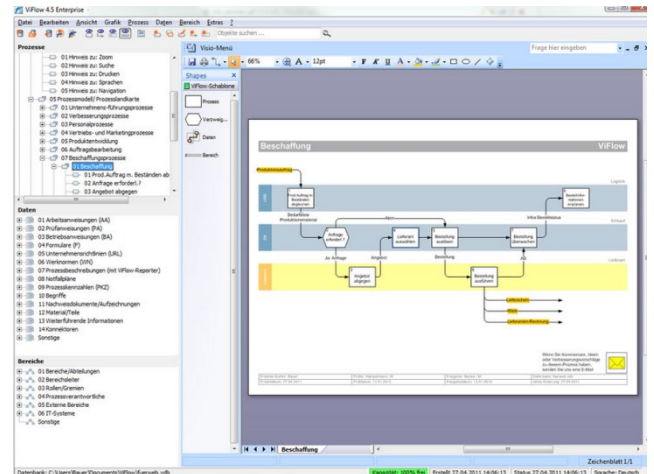
PRODUCTS

ViFlow is available in **three exclusive editions** which are completed by the

- ViFlow reporter and
- the **free** ViFlow WebModel Viewer.

VIFLOW STANDARD

easy modeling by Drag&Drop
 unlimited processes or subprocesses
 automatic connection
 various shapes for individual process modeling
 centralized data maintenance
 comprehensive selection of database templates
 Program surface at: German, English, French,
 Italien, Netherlands, Spanish, Hungarian
 Assistant to publish at Intra- or Internet as WebModel



The specific schema of the process module of the methodology **SYSTEMS-LEADERSHIP** are already integrated in the software. So the process scheme permit to build your process models in the framework of integrate management systems

ViFlow Standard.

The ViFlow for everyone: The ViFlow Standard software edition stands out primarily due to the easily understandable and clear process design. With few clicks you make meaningful flow charts and process descriptions with detailed information.

Most important functions of ViFlow Standard (STD):

- Complex process modeling fast and simple by drag & drop of the shapes onto the graphic sheet.
- Integrate for an efficient process modeling our schemata for the process modul, which is part of the methodology **SYSTEMS-LEADERSHIP**.
- Design of the flow with all interfaces (Input/output Information) of the individual processes.
- Uniform appearance of all processes by the automatic orientation of the symbols and the adaptation of the graphic to the size of the sheet.
- Ideal process overview by swimlane design with a clear separation of the individual areas or departments.
- Comprehensive HTML generation for the publishing of your processes and process informations on the Intra-/Internet (ViFlow WebModel).

ViFlow Professional (PRO)

as ViFlow Standard, but additionally

- up to nine free selectable languages for the database content
- comprehensive Im- and Export functions
- Wizard to replace the graphic template of existing process graphics
- Barrier-free WebModel

The ViFlow software for professionals: Using ViFlow PRO you can design your process model in up to nine different, self defined languages. Generate the WebModel for the individual national language, e.g. for your foreign subsidiaries.

Furthermore ViFlow PRO contains advanced im- and export functions. With our PRO version you can not only export as Access database, XML- or Visio files, but also import content from Access, Excel or other text files into the ViFlow database.

Only ViFlow PRO contains following functions:

- Modeling into up to 9 different and self defineable languages
- Export as XML- and Visio files as well as Access database
- Import from Excel sheets, Access databases and text files
- Use new process tempates also for existing graphics
- Publishing of not used data and areas with the WebWizard
- Publishing of a barrier-free WebModel

ViFlow Enterprise

as ViFlow Professional, but additionally

- Shared-Process-Modeling (SPM) – various functions to support the work with shared databases

ViFlow Enterprise (EPR)

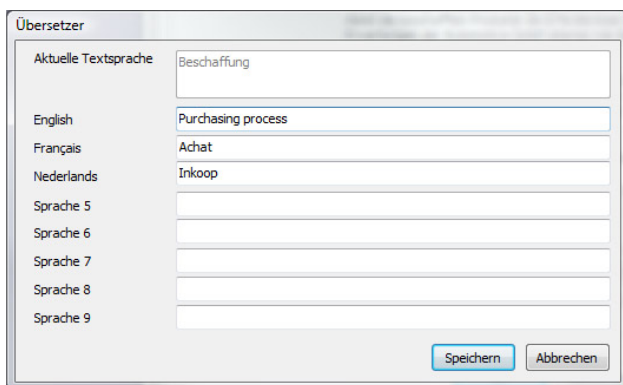
ViFlow for your whole company: The Enterprise Edition contains different functions to supports a multy user environment with spread databases. (SPM – Shared-Process-Modeling).

ViFlow EPR contains following functions:

- Any ViFlow database can be switched into a "master" database.
- Modeller who open such a database automatically working with a local copy.
- Changes to the master database for data or areas are automaticall synchronised with the local copies
- Modeller can do a "check in". Doing that the local copy will be moved into the folder of the master database and can be imported.
- All objects are identified by a single ID, so that also changes to the shorttext are considered during an import.

ViFlow Reporter

- Reporting tool for detailed analyses
- ViFlow Reporter Standard with predefined reports and analyses
- ViFlow Reporter Professional to create own reports



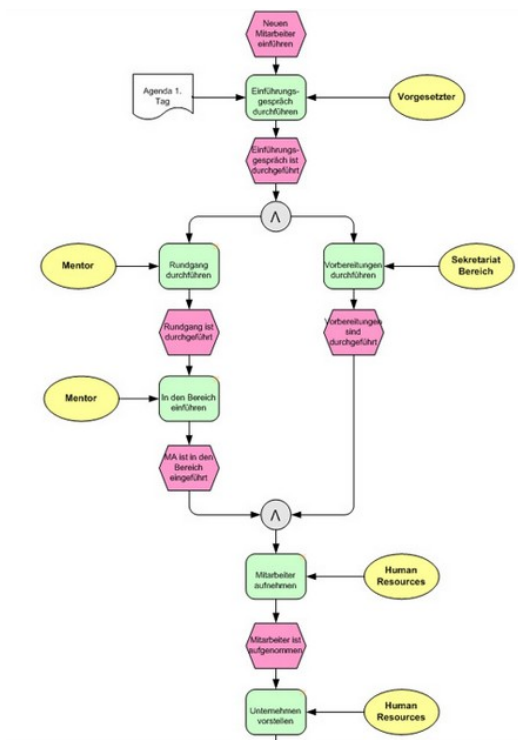
Technological functions of the software

Die einzelnen Funktionen und Eigenschaften von ViFlow sind nachfolgend der jeweiligen Version zugeordnet – ViFlow Standard, ViFlow Professional und ViFlow Enterprise. Suchen Sie sich anhand Ihrer Bedürfnisse Ihren Favoriten heraus. Und wenn Sie gar nicht wissen, was Sie genau brauchen, dann fragen Sie einfach uns.

The individual functions and properties of ViFlow are below the respective version assigned

- ViFlow standard
- ViFlow Professional
- ViFlow Enterprise.

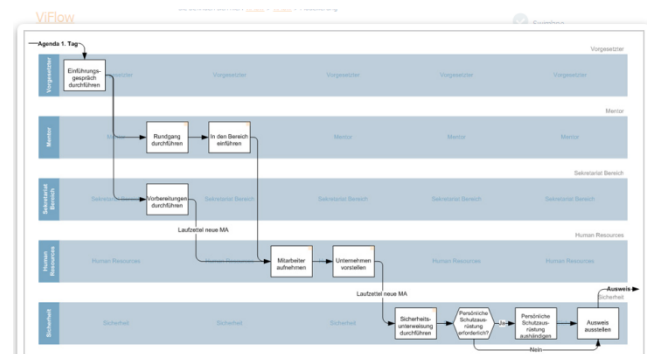
Pick out your favorites according to your needs. And if you do not know what you exactly need, then just ask us.



Functions	Standard	Professional	Enterprise
I - General			
Independent of the Company Size	✓	✓	✓
Runs under Microsoft Windows 8, 7, Vista™ or XP	✓	✓	✓
Terminal server capability	✓	✓	✓
Supports software distribution functions	✓	✓	✓
Restriction and configure the program functions via group policy (for distributed work with multiple users)	✓	✓	✓
User interface in English, German, French, Italian, Dutch, Spanish and Hungarian	✓	✓	✓
Free updates via the Internet within the program version ViFlow 5	✓	✓	✓
Free technical support (Knowledge Base, hotline, e-mail)	✓	✓	✓
Online help, user guide in PDF in German and English	✓	✓	✓
DATABASE			
Central data maintenance / mechanisms of heredity	✓	✓	✓
Example processes include	✓	✓	✓
Extensive selection of database templates (ISO 14001, ISO 9000, ISO 16949, ISO 27000, ISO 13485, KTQ, ICS SOX)	✓	✓	✓
Creating your own database templates	✓	✓	✓
Up to 8 additional, freely selectable language of the database contents	✓	✓	✓
With 10 freely nameable user fields for processes, data and areas	✓	✓	✓
Search function in the structure of processes, data and areas	✓	✓	✓
Import from other ViFlow database (*. Vdb)	✓	✓	✓
Import from CSV files		✓	✓
Import from Access databases (*. Mdb)		✓	✓
Import from Excel spreadsheets (*. Xls)		✓	✓
Export processes to Microsoft Project	✓	✓	✓
Export data as a CSV file and areas	✓	✓	✓
Export to VSD files		✓	✓
Export to MDB files		✓	✓
Backup function (automatically or manually)	✓	✓	✓
Modular expansion with partner products	✓	✓	✓
Shared Process Modeling (to support the work of many modelers)			✓

MODELING	Standard	Professional	Enterprise
Using Microsoft Office Visio 2007 version as a graphic component	✓	✓	✓
Individual design of process chart template	✓	✓	✓
Replace the existing process template to process graphic graphics		✓	✓
Modeling of any under-or sub-processes with automatic linking	✓	✓	✓
Modeling simple drag and drop	✓	✓	✓
Depositing definable responsibilities (eg after RACI) possible	✓	✓	✓
Create your own templates and adapt ViFlow stencils and shapes	✓	✓	✓
Linking of documents and additional information for processes	✓	✓	✓
Historization of processes	✓	✓	✓
Functions in support of process improvements	✓	✓	✓
Link to most ERP, DMS and CAQ systems without adjustment possible	✓	✓	✓
Turtle, BPMN and EPC templates available	✓	✓	✓
Support for the review and approval processes		✓	✓
Mapping of processes to be normative requirements (ISO 9001, ISO 14000, ISO TS 16949, etc.)	✓	✓	✓
Direct access to old versions of model processes		✓	✓
PUBLICATION (WebModel)	Standard	Professional	Enterprise
Assistant for publication in intra-/internet as WebModel	✓	✓	✓
Consideration of WebModels in Internet Explorer (graphical) or any browser (text based)	✓	✓	✓
Interface in German, English, French, Italian, Dutch, Spanish and Hungarian (text WebModel only in German)	✓	✓	✓
Direct access to linked files / documents / hyperlinks from the WebModel	✓	✓	✓
Multilingual content in WebModel		✓	✓
Customising the layouts WebModel	✓	✓	✓
Publication of data not used in processes		✓	✓
Release of unused areas in processes		✓	✓
Search function	✓	✓	✓
Reference documents	✓	✓	✓

PUBLICATION (WebModel)	Standard	Professional	Enterprise
Filter all relevant processes for an area	✓	✓	✓
Accessible WebModel (representation for visually impaired people)	✓	✓	✓
Integration without technical adjustments in Microsoft SharePoint (MOSS starting 2010) possible	✓	✓	✓
	✓	✓	✓



Systems requirements

ViFlow systems requirements

Operating Systems

- Windows® XP (32 Bit) ab Service Pack 3
- Windows® Vista (32/64 Bit)
- Windows® 7 (32/64 Bit)
- Windows® 8 (32/64 Bit)
- Windows® Server 2003 (32/64 Bit)
- Windows® Server 2008 (32/64 Bit)
- Windows® Server 2008 R2
- Windows® Server 2012

All these operating systems each with Northern and Western European character set (Codepage 850)
All indicated server operating systems as well as a terminal server

Hardware:

Processor:

minimum. 1 GHz (recommendation: 2 GHz or more)

Memory:

minimum. 2GB RAM (recommendation: 4 GB or more),

Hard disk space (recommendation SSD): for ViFlow:

250 MB free,
for Microsoft® Office Visio® (if not already
installed): 1,5 GB free

Monitor resolution:

minimum. 1024 x 768 Pixel (recommendation:
1280 x 800 Pixel or higher)
DVD drive or internet connection for installation

For ViFlow

Software:

Microsoft® Office Visio® (32 Bit) Version 2007,
2010 or 2013
Visio Standard 2010 can be purchased together
with ViFlow.

For ViFlow Reporter

Software:

Microsoft® Access (32 Bit) Version 2007, 2010 or
2013
Microsoft® Excel (32 Bit) Version 2007, 2010 or
2013

For ViFlow WebModel

Software for the graphical version:

Microsoft® Internet Explorer Version 7, 8, 9 or
10, or
ViFlow WebModel Viewer

Software for text-based (barrier-free) variant:**Any current Internet browser**

For ViCon Update

Software:

Microsoft .NET-Framework 2.0

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